Date: January 14, 2019 Time: 2:30 p.m. - 4:00p.m.
Location: BECON – MGM Room
Address: 6600 Nova Drive., Davie, FL 33317

Meeting Minutes

In attendance: Jeanine Gendron, Dale Bondanza, Jeff Stanley, Julio Gonzalez, Chuck Griffin, Harmoni Clealand, Rafael Duarte, Denise Vajanc, Vincent Newman, Zak Barbarosh, Ed Hineline, Rick Reece, Matthew Bradford, Russell Kaufman, Dylan Navarro, Stephanie Bustillo, Rick Reynolds, Leslie Caracuel, Stephanie Marsh, Kay Blake, Teresa Macri, Robert Sanders, James Payne, Daryl Diamond, Major Pannu, Naveed Syed (on phone), Mark O'Loughlin

1. Call to Order – Russell Kaufman, TAC Chair

Approval of the minutes from the December 10, 2018 meeting unanimously approved.

2. Announcements & Comments

Jeanine Gendron will be retiring and this is her last TAC meeting.

Who should emails be sent to regarding technology issues regarding websites and any other issues that arise now that Mr. Tony Hunter is no longer with the District and Mr. Matthew Bradford is the Acting CIO. Technology issues should be sent to Russell Kaufman and will be discussed at TAC.

b. TAC Web site: http://browardschools.com/tac. Public site with all agendas, minutes to meetings

c. Microsoft Teams TAC Site:
Working site for providing input & collaboration opportunities – Demonstration. All TAC Members have been invited to the site.
https://teams.microsoft.com/_#/files/General?threadId=19%3A217122828b1f4f79b30e6b4e9 07fc8e4%40thread.skype&ctx=channel

3. Business before the Committee

a. CIO Leadership Change – Introduction of Matthew Bradford, Task-Assigned CIO as Mr. Hunter has left the District.

b. School Board Workshop – Information and Technology Update
January 22, 2019 Cancelled
New Date: February 12, 2019 (tentative)

c. Sub-Committee Meetings – None of the committees have met. Recommended that people take a look at the list of who is on the committees to make sure that you are on the committee in which you would like to participate.

d. Project Updates:

       i. Managed Print Services – Maximo Rosario

Just completed phase 1 in December 2018 with replacement of all Samsung, Canon, Konica, Minolta and Ricoh copiers with MPS devices. Now moving into phase 2 which is the individual site assessments. The improvement is to move away from leasing to a price per click model, which includes the toner and supporting services. Commencement of site assessment will begin in February.

ii. Sprint I Million – Maximo Rosario

So far this year we have activated 700 devices. This includes the 300 allocated for school year 2018-2019 and the balance from 2017-2018. Any high school student without reliable internet access at home can use the device to complete homework at home. Program will end in SY 2021 -2022.

iii. Video Surveillance– Teresa Macri

Phase 2 is still in a green status and served nearly 60 sites with 20 schools completed. Still on target for an August 8th completion date. Advised and thanked the principals for their assistance in getting this work completed. 20 – 30 sites per week has some boots on campus to either survey (principals complete a pre-survey), review the proposals, complete permits, and when the cabling is completed another crew goes in to do the camera work.

Security – Teresa Macri

An intercom RFP will be coming soon and will take us from the analog base to a computer based GUI interface intercom. Timeline for intercoms will need discussions but I & T is prepped to start before the school-year is out.

Two items going to the Board tomorrow will bring new radio programs – (1) campus based 2-way radios and repeaters to enhance the coverage for larger campuses and (2) school bus radios as we are migrating to the local government radio system run by the Broward County government. Timeline for intercoms will need discussions but I & T is prepped to start before the school-year is out.

iv. SSO Changes – Jeff Stanley

Transitioned from Sailpoint to Clever vendor on January 7th. Issues are from people who feel they should see specific icons on their dashboard and they do not. These people are being added as needed. So far it has been a very stable platform. The second part of the project is the identity management process. SSO was separated into two separate vendors and the identity management component is just getting ready to begin. This will help us to give people email (i.e., someone gets hired and needs to have email account) and Active Directory account due to a long manual process. Hopefully, with this new vendor these items will be completed more quickly. With Clever, we are now able to hide the teacher icons from the students, whereas with Sailpoint students were able to see them.

v. Student Information System – Jeff Stanley

RFI for a new SIS closed on January 11th with 6 responses. Meeting next week to review the responses and to determine whether there are any in the six who are not able to handle a school district our size. We do not have a funding source as of yet and requires a budget conversation with the Board. Procurement can contact the vendors to get some indication as to the pricing of this project to give the Board some insight into cost.

vi. Maximo – Ed Hineline/Dale Bondanza

Replace COMPASS with eSAM Maximo system to better align current maintenance management processes with asset management practices. Refresher training for all of the teams. Effected is the PPO department.

vii. Transportation – RFI Status – Ed Hineline/Dale Bondanza

Currently the Transportation Department is at the second renewal of current GPS solution so the department needs to move forward with a GPS solution. RFI was on the street and seven vendors responded and now at point of putting out the RFP and moving forward. There is a Board item for tomorrow to renew the existing GPS and the hope is that by March there will be a decision on how we are moving forward. Once a new system is determined, it will need to run parallel to the existing system while we integrate the new system. Looking for a cloud-based solution. Looking for a Routing vendor and a GPS vendor as most routing software are not also GPS. Need to be critical of who is selected to insure that the two vendors will work well together. The Routing software is the main software that is needed. Looking for a Routing company that piggy-backs with a GPS software OR go with two separate vendors completely.

vii. Professional Development Support Services

New system did not migrate over all items, such as rosters. Information regarding courses themselves coming over but not registrations was communicated to District staff and staff was told to print out rosters.

A specific group of employees (ESP) were not able to get into the new Learning Across Broward (LAB) system at all. They should be using the link from Clever to be accessing LAB. Some people reported when they logged into the new LAB system they were not able to see their points. Zak Barbarosh should be contacted with any issues with the new LAB system. Zak.barbarosh@browardschools.com

End of course surveys will be available when staff is trained on how to close out a course. A webinar for course organizers is scheduled for Wednesday January 16th from 10 – 12 pm and the link has been sent out to appropriate staff.

Future Meeting Dates for 2018-2019

• February 11, 2019

• March 11, 2019

• April 8, 2019

• May 6, 2019

• June 10, 2019

Meetings are scheduled to start at 2:30p